



# CALIFORNIA LEMSA

## CQI Coordinators Committee

Meeting Minutes

Thursday, March 24, 2016

### Meeting Attendance:

*Bruce Barton, EMSAAC Executive Chair*  
*Vicki Sweet, Secretary, Orange*

*Craig Stroup, Chair, Contra Costa*  
*Susan Mori, LAC, Timekeeper/Facilitator*

*John Poland, Vice-Chair, Sierra-Sac*

Alameda: Lee Siegel  
 Marin: Troy Peterson  
 North Coast: Louis Bruhnke  
 Sacramento: Veronica Kennedy  
 Ventura: Karen Beatty

Central California: Tim Williams  
 Monterey: Steve Brooks  
 Orange: Jason Azuma  
 San Francisco: Crystal Wright

Contra Costa: Jesse Allerud  
 Mountain Valley: Lance Doyle  
 Riverside: Laura Wallin  
 San Luis Obispo: Kathy Collins

Agenda Item	Discussion	Action	Comments (Internal Only)
<b>1. General Meeting Information</b>	Meeting held by teleconference 1.1 <b>Welcome/ Introductions:</b> <ul style="list-style-type: none"> <li>• Call to order at 1305 by Chair Craig Stroup</li> <li>• Review of agenda</li> </ul> 1.2 <b>New Members:</b> Jason Azuma, Orange County – new OCMEDS Data Coordinator 1.3 <b>Meeting Minutes</b> – January meeting minutes were approved as amended; minutes will be posted on EMSAAC website.	Minutes Amended (Susan)	

	<p>1.4 <b>EMSAAC Annual Conference</b> – Scheduled for May 10 and 11, 2016 at Loews Coronado Resort.</p> <p>1.5 <b>The LEMSA CQI face-to-face meeting</b> – Scheduled for Thursday, May 12, 2016 following the EMSAAC conference. It will be in the same room as last year. Dr. Sporer has requested to come to talk about the EMDAC data dictionary. There may be EMSA representatives – their topics will be agendized for the beginning of the meeting</p> <p>1.6 <b>Patient Safety Organizations Scheduled Presentation</b> – May 12, 11am @ SD Loew's. Lee Varner, presenter, will also be at the EMSAAC conference as a vendor. This organization has much experience with EMS</p>	Announcements only	
2. Reports/Updates/Actions	<p>2.1 <b>Nominations and Election of new Group Leaders 2016-17</b> – Craig will be Chair through the May meeting. New positions are effective in July. Bruce Barton will remain EMSAAC representative pending EMSAAC leadership changes. <i>John Poland (SSV)</i> will be Chair from the Vice-Chair position. <i>Steve Brooks, (Monterey)</i>, nominated for Vice-Chair. Secretary – <i>Vicki Sweet (Orange)</i> volunteered/nominated. Timekeeper – <i>Craig Stroup (Contra Costa)</i>.</p> <p>2.2 <b>CEMSIS Data Dictionary Project Document – Report</b> (Barton/Chair) – Dr. Barger is the primary writer between the EDAG/EMDAC, EMSAAC, and EMSA. Looking for feedback ASAP. Short timeline for input. Hopefully first set out to LEMSAs by April to for their builds. Final product will be data elements for CEMISIS, which will be codified in regulation. Orange County has already shared their lists. Need for standardization at the state level was discussed. Feedback to Craig, who will forward to Bruce who will ensure that it gets to EDAG. Suggestion that this focus on being appropriate for documentation by field personnel as well as to balance the need for solid data. The lists cannot be too long. There are also plans for dictionaries for procedures, assessments, etc. Liaisons from this group: Orange County (Jason/Laurent), Jesse Allerud (Contra Costa) and Louis Bruhnke (North Coast EMS) volunteered. Will there be consideration to align the</p>	<p>New leadership elected. Congratulations!</p> <p>Report/discussion.</p> <p>Small group task force selected: Orange, Contra Costa, North Coast</p>	

	<p>data dictionary with hospital data? Possibly – and that is probably why ICD-10 was selected.</p> <p>2.3 <b>EMSA Core Measure Task Force</b> – Report (Susan &amp; Troy): Most of the meeting spent on a document on the benefits of having a Core Measures project. The document went to the group for comment and a final version has not been seen. There are members of the Task Force that would prefer to pare down some of the measures but EMSA is firm in keeping them. Eventually the data dictionary and Core Measures project will come together with an eventual goal of the national EMS Compass project. There is a need for education for the field personnel in terms of understanding how to “collect the data”, e.g. importance of correct Primary Impression</p> <p>2.4 <b>EMSA/EMSAAC/LEMSA CQI Grant Funding Project</b> – no funding available at the present. Funding went to the HIE and other data-related projects. Bruce is making sure that EMSA is aware that this group remains very interested. Susan suggests exploring other grant funding options, such as Flex Health.</p>	<p>Added Troy Peterson and Vicki Sweet to replace Jan Ogar and Laura Wallin as representatives to the TF</p> <p>Laura and Susan to explore options</p> <p>Keep on agenda</p>	
<p><b>3. Committees – Task Teams</b></p>	<p>3.1 <b>Standardize QI Training Project</b> – Craig had sent some standardized curricula and gave a basic review of these documents. He included a draft copy of a template for a very basic QI plan</p> <p>3.2 <b>EMS QI Plan Template Revision Project</b> – Louis: The past survey done by this group revealed that smaller providers seem to have the greater need. The existing document was felt to be too conceptual without logical flow. Need to make the template as intuitive as possible. The QI Training Project and the QI Plan template need to be aligned. The online template made some progress. Louis will beta test this template. Discussion that this template process was not helpful in some LEMSAs, who developed simpler policies and requirements. Should look at this as a resource rather than a requirement. LEMSAs should adjust to their particular area. Turnover of agency personnel is a major challenge.</p>	<p>Add to agenda for face-to-face in May</p>	

	<p>3.3 <b>Going forward with standardized training program</b> – Craig: We had hoped to have some funding for this combined QI Training/QI Plan project</p>		
<b>4. General Discussion</b>	<p>4.1 <b>Review of 2015/2016 Goals</b> – Each goal reviewed.</p> <ul style="list-style-type: none"> <li>• Explore potential funding sources for the CA LEMSA CQI Committee and QI training – <i>ongoing</i></li> <li>• Develop a standardized QI training to include basic and intermediate levels – <i>done</i></li> <li>• Establish a good working relationship with the Core Measures TF, EMSA, EMSAAC and EMDAC to provide technical expertise and to continue to progress the Core Measures initiative – <i>done/continuing</i></li> <li>• Partner with EMDAC to advance a greater sense of collaboration and partnership – <i>done/continuing</i></li> <li>• Foster “Just Culture” and promote a safe environment for EMS constituents in regards to CQI efforts – <i>done/continuing</i></li> </ul> <p>4.2 <b>Patient Safety Organizations (PSO)</b> – previously discussed under announcements. Presentation will be 90 minutes with 30 minutes for questions. Will have focus on LEMSAs</p> <p>4.3 <b>Open Forum:</b></p> <ul style="list-style-type: none"> <li>• Bruce Barton – EDAG has formed a subcommittee to look at ambulance off-load delay following enactment of AB 1223. They are working on some indicators with a multi-disciplinary group, including EMDAC, EMSAAC, CHA, providers, etc. Developing Indicator Specification Sheets following NEMSIS-3 guidelines. Will look at off-load standard of maybe 20 minutes from the state perspective. Outlier events will be any offload delay exceeding 1 hour. Will be added as an addendum to Core Measures. Will share a draft with this group in May. New statute is “permissive” and states that a LEMSA “may” submit data</li> </ul>	<p>Craig to present to EMSAAC and solicit input for new/updated goals</p>	
<b>5. Next meeting</b>	Thursday, May 12, 2016 – 10am – 3pm, Loew’s San Diego Resort		
<b>6. Adjournment/Roll Call</b>	Meeting adjourned at 2:45pm		