



CALIFORNIA LEMSA

CQI Coordinators Committee

Meeting Minutes

Monday, January 22, 2014

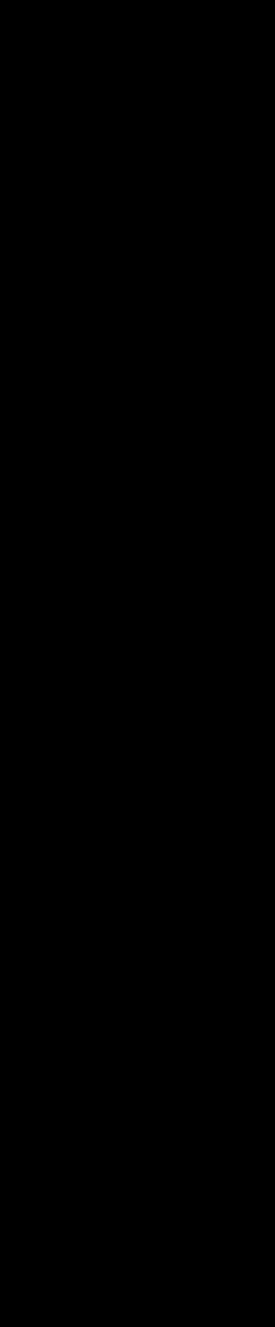
Meeting Attendance:

Jesse Allured, CoCo, Chair
 Craig Stroup, CoCo, Vice Chair
 Jan Ogar, San Mateo, Timekeeper
 Susan Mori, Los Angeles, Secretary
 Louis Bruhnke, North Coast

Karen Beatty, Ventura
 Mike Jacobs, Alameda
 Karen Crain-Riddle, Sierra-Sac
 John Poland, Sierra-Sac
 Jennie Simon, Santa Barbara

Vicki Sweet, Orange
 Steve Brooks, Monterey
 Kathy Ivy, Sacramento
 Tim Williams, Fresno/Central CA
 Ron Holk, ICEMA

| Agenda Item | Discussion | Action | Comments (Internal Only) |
|---|---|---|-----------------------------|
| 1. General Meeting Information 1.1 Welcome/ Introductions 1.2 Minutes | <ul style="list-style-type: none"> Meeting conducted via teleconference Called to order at 01:06 by Chair Secretary served as scribe Meeting minutes approved as written Discussed posting past agendas and minutes for historical archiving | Susan will send copies of past minutes and agendas to Jesse via flash drive for posting | |
| 2. Reports/Updates 2.1 EMSA/LEMSA CQI Grant Funding | <ul style="list-style-type: none"> Discussed strategies for obtaining grant funding. All members agreed that additional monies will be needed to complete the QI Training and QI Plan Template Revision projects. Additional funding is needed to allow more members to attend the face-to-face meeting following the EMSAAC Conference. | Jesse will discuss possibility of using EMSAAC funding at the next EMSAAC meeting. | |

| | | | |
|--|--|---|--|
| <p>2.2 EMSAAC</p> <p>2.2.1 LEMSA CQI Logo</p> <p>2.2.2 EMSAAC Website, LEMSA Page</p> <p>2.2.3 LEMSA Representation – CQI Staff</p> <p>2.3 VAD Project</p> <p>2.4 Core Measure Project</p> | <ul style="list-style-type: none"> • Next meeting is scheduled for Tuesday, March 17, 2015 at the Los Angeles Airport Westin. Jesse, Louis, Laura, and Susan plan to attend. • Steve and Susan completed the draft logo for review. The following are the recommendations for revisions: <ol style="list-style-type: none"> 1. Remove quotation marks 2. Remove “in” before California 3. Tighten arch • Jesse has sent our document to Miles Julihn for posting on the EMSAAC website. The website will have space to post past documents for historical purposes. • LEMSA Membership list needs to be updated and posted. • Laura is working on revising the guidelines to remove paramedics receiving direction from the VAD Coordinators. • Discussed the problems with submitting core measure data in its current development. Problems identified include the following: <ol style="list-style-type: none"> 1. Current measures require revision to collect measurable and meaningful data. Some measures have out-of-date CEMSIS coding. 2. The Core Measure task force has not met prior to the request for data submission. 3. LEMSAs are spending time and money collecting and improving core measure data for submission using NEMSIS 2.2 when NEMSIS Version 3.0 will be required in the near future. 4. Image Trend is not able to run a standardized report on the core measure data for LEMSAs using Image Trend. The core measure data is not interchangeable among Image Trend users. <p>Members agreed to convene a sub-committee [LEMSA CQI] to publish a position paper that would outline our concerns and</p> | <p>Jesse will contact Mike Petrie to confirm we are on the March agenda.</p> <p>Susan/Steve will revise and send to Jesse.</p> <p>Susan will send Jesse the past meeting agendas and minutes via mail.</p> <p>Laura will update and send to Jesse.</p> <p>Craig will draft the position paper</p> |  |
|--|--|---|--|

| | | | |
|---|---|--|--|
| <p>3. Sub-Committees 3.1 Standardize QI Training 3.2 QI Plan Template Revision 3.3 LEMSA CQI Guidelines 3.4 Ambulance Wall Time Metrics</p> | <p>provide recommendations for improving data submission. Craig agreed to chair the task force (members include: Jennie, John Poland, Jan, Karen Beatty, Crystal, Rick, and Susan). Additionally, members agreed that the core measure project would benefit by our group working closer with EMDAC on future measures.</p> <ul style="list-style-type: none"> • Craig (Chair) reported the training content has been developed; the next steps will be to finalize the format and implement the training which will require funding. • Louis (Chair) reported the North Coast contracted IT expert constructed the first interactive draft form of the QI plan template for the task force to review and comment. Next steps will include review by the LEMSA CQI group and present to EMSAAC. • The guideline project (Jan, Chair) is <u>complete</u> and is posted on the EMSAAC website. • Ambulance wall time project will most likely need to be written with NEMSIS 3.0 coding for sustainability. | | |
| <p>4. General Discussion 4.1 Submission of QI Plans</p> | <ul style="list-style-type: none"> • Discussed EMSA’s decision to tie the submission of QI plan to EMS plan approval. Several LEMSAs have received written letter of approval for their QI plan submissions. EMSA has not posted their QI plan on the website; it is unclear if it has been completed. | | |
| <p>5. Next meeting</p> | <ul style="list-style-type: none"> • Teleconference scheduled for Thursday, March 26, 2015, 1 – 3 pm. | | |
| <p>6. Adjournment</p> | <p>Meeting adjourned at 3:05 PM</p> | | |

(Revised 3/23/15/sm)